



## Report to Leader (Transport Portfolio & Finance, Resources, Property & Assets Portfolio)

<b>Decision Date:</b>	26 May 2022
<b>Reference number:</b>	FR02.22
<b>Title:</b>	<b>Amendment to Fees &amp; Charges for Transport and Finance Resources Property &amp; Assets portfolios 22/23</b>
<b>Cabinet Member(s):</b>	Councillor Steve Broadbent - Transport Portfolio Councillor John Chilver - Finance, Resources, Property & Assets Portfolio
<b>Contact officer:</b>	Richard Barker, Corporate Director - Communities Sarah Murphy-Brookman, Corporate Director - Resources
<b>Ward(s) affected:</b>	<b>All</b>
<b>Recommendations:</b>	<b>That the Leader agrees to the Amendment to Fees &amp; Charges Schedule for Definitive Map and Occupational Health Annual Package</b>
<b>Reason for decision:</b>	To ensure that Buckinghamshire Council fees and charges are up to date and in line with service delivery needs and are processed accordingly in 2022/23

### 1. Content of report

- 1.1 The new fees and charges schedule for 2022/23 for Buckinghamshire Council was approved on 15<sup>th</sup> February 2022. The listed charges within this report were not included in the approved fees and charges schedule and need to be included for the correct fees and charges to be published and applied by the respective services.
- 1.2 **Definitive Map:** There are 15 updated charges within Definitive Map in the Transport Portfolio that need to be included within the approved fees and charges and are

summarised below and detailed in Appendix A Definitive Map Fees & Charges Updates 22/23:

- a) CON29 – Optional enquiries – 3% uplift for mineral consultation & safeguarding areas, flood defence & land drainage consents and common land & town or village green
- b) Planning & building regulations:
  - i. Planning designations and proposals (highways) – 3% uplift
  - ii. Roadways, footways and footpaths – 3% uplift
- c) Public rights of way - 3% uplift
- d) Other matters – 3% uplift

1.3 Appendix A1 attached shows the Definitive Map fees and charges that need to be approved for inclusion in the 2022/23 fees and charges schedule.

1.4 Appendix A2 shows what the revised fees and charges schedule looks like after the inclusion of the Definitive Map fees and charges requested for approval within this report.

1.5 **Occupational Health Annual Package** for Finance, Resources, Property & Assets Portfolio helps schools meet their statutory obligations in relation to health and safety and consists of pre-employment health questionnaires for new starters to ensure they are fit to work and that any adjustments for new starters or current staff in relation to disability are understood and supported by the employer. The service is delivered by People Asset Management (PAM). Contract negotiations for schools to purchase directly from PAM have now concluded and the hoped-for direct purchase has proved too costly. This means that the previous service will continue to be administered by the Council and the proposed fee for 2022/23, including a 3% inflationary uplift, is £13.40 for maintained schools and £15.45 for academies. The number of schools expected to purchase this service will be in the range of 130 -160. Schools are also able to access other services from PAM and these are charged on a pay as used basis. This service will be reviewed again as part of the Better Buckinghamshire traded service review for Human Resources & Organisational Development.

## 2. Other options considered

2.1 This should include information on the pros and cons of each option.

## 3. Legal and financial implications

3.1 The fees and charges for approval within this report and therefore the changes in income resulting from changes to fees and charges have been reflected in the

approved revenue budget for 2022/23. On average, an increase of 3% has been applied on the updated fees, in line with Council's recommended increase for 2022/23.

3.2 The appendices show the detail of the fees and charges for approval and that will be considered as a part of the approved Appendix 8 of the 2022/23 budget proposals.

3.3 **It is recommended that the identified additional changes to fees and charges for 2022/23 are approved.**

#### **4. Corporate implications**

4.1 The budget approval process considered corporate implications in February 2022 and any actions resulting from consideration of this report may influence future expenditure in areas of concern/ interest.

#### **5. Cabinet Member consultation & views**

5.1 The Cabinet Members for the respective affected portfolios (Councillors Steve Broadbent and John Chilver) will be consulted ahead of the key decision being put forward.

#### **6. Communication, engagement & further consultation**

6.1 The Council budget process included a public consultation on priorities and budget in October and November 2021, the results of which have been reviewed by Cabinet alongside the approved budget.

#### **7. Next steps and review**

7.1 Once the fees and charges highlighted in this report have been approved, they will be updated on the Council website and other media or materials where they need to be published. The charges will be implemented effective 1<sup>st</sup> April 2022.

#### **8. Background papers**

8.1 Appendix A1 – Definitive Map Fees and Charges Updates

Appendix A2 – Revised Fees & Charges Schedule for Definitive Map